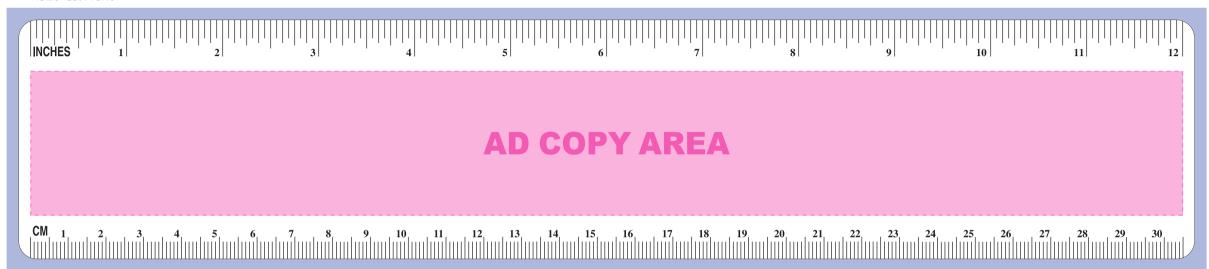
RU20-CS: Front



RU20-CS: Back

Email

- Junk Mail; don't open anything unless you know who sent it
- Don't use your name in your email address. That invites identity theft
- When sending a **group email** always blind copy everyone. Addresses are personal
- Never open an email/file if you don't know the sender. Easy way to get a virus/Trojan and then pass it on

Chat

- Activate the program that records your chats onto a hard drive
- Meeting your chatter? Use a public place and take a friend. They may be older than you
- Photographs may not be up to date or be the person you're chatting with
- Never put on a "floor show" with a Webcam.
 You don't know where it will end up

Cyber Safety

Fraud

- Never open Bank Email. Banks send information through the mail. They don't email
- Ebay; after using their service, if an email arrives with special offers; delete it. Go to Ebay and check out offers
- When a Phone Number appears in an email asking you to call, don't if sender is a stranger
- Inheritance Email must be deleted. That always will come in the US mail
- Delete any Microsoft junk email. They never email unless you subscribe

Passwords

- Never write them down
- Use totally different password on each website
- Change passwords monthly
- Never share passwords
- Never email passwords
- Never email credit card numbers or account numbers

Questionable Websites

- All websites (email and chat too) are lockable. Parents should take this action on all computers
- When downloading a program from the internet, save it (not run it). Spyware can scan and remove problems this way
- Perform regular virus and spyware scans along with updates

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Please remove all guideline indicators before submitting artwork

= Final Cut Size: 12.25" x 2.5"

= Ad Copy Area Front: 12" x 1.5"

Art must be within clearances - 0.125" on all sides